



# Town Board Agenda Regular Meeting August 26, 2025 5:15 P.M.

## **MISSION STATEMENT**

*"The Town of Center, Colorado shall provide strong leadership, inspire community pride, maintain fiscal accountability and through its employees offer a high level of service to the residents, businesses, and visitors of the community."*

**"THIS AGENDA MAY BE AMENDED"**

### **Workshop - 5:15p.m.**

Financial Workshop

MEETING CALLED TO ORDER, ROLL CALL AND PLEDGE ALLEGIANCE

1. APPROVAL OF AGENDA

2. **EXECUTIVE SESSION – Municipal Judge Position**

For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of the City Council or any elected official; the appointment of any person to fill an office of the City Council or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees

3. CITIZEN COMMENTS

Please limit your comments to 5 minutes, any comments that need further action will be forwarded to the correct Department.

4. FINANCIALS

A. July

5. PAYABLES

6. PLANNING COMMISSION REPORT

7. UTILITY COMMISSION REPORT

8. NEW BUSINESS

A. Introduction of New ED Employee

B. Development Review Contract

C. LPC services Contract

D. Selection of Events Committee Board

9. OLD BUSINESS

10. RESOLUTION/ORDINANCE

A. Planning Commission Ordinance 577

11. CALENDAR ITEMS

12. ITEMS FOR NEXT MEETING

13. ADJOURNMENT

Posted on

August 25, 2025

Center Town Hall and Center Post office

This agenda may be amended

Report Criteria:  
 Report type: GL detail  
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
<b>18887</b>											
08/25	08/12/2025	18887	3005	AT&T MOBILITY	2873091713	1	01-552-537-00	.00	393.51	393.51	TELEPHONE
08/25	08/12/2025	18887	3005	AT&T MOBILITY	2873091713	2	10-552-537-10	.00	393.51	393.51	TELEPHONE
08/25	08/12/2025	18887	3005	AT&T MOBILITY	2873091713	3	11-552-537-01	.00	393.51	393.51	TELEPHONE
08/25	08/12/2025	18887	3005	AT&T MOBILITY	2873091713	4	12-552-537-01	.00	393.50	393.50	TELEPHONE
Total 18887:								.00		1,574.03	
<b>18888</b>											
08/25	08/12/2025	18888	2034	CASELLE	09956	1	01-552-534-20	.00	669.25	669.25	APPLICATION SOFTWARE
08/25	08/12/2025	18888	2034	CASELLE	09956	2	10-552-534-20	.00	669.25	669.25	APPLICATION SOFTWARE
08/25	08/12/2025	18888	2034	CASELLE	09956	3	11-552-534-20	.00	669.25	669.25	APPLICATION SOFTWARE
08/25	08/12/2025	18888	2034	CASELLE	09956	4	12-552-534-20	.00	669.25	669.25	APPLICATION SOFTWARE
Total 18888:								.00		2,677.00	
<b>18889</b>											
08/25	08/12/2025	18889	1864	CMCA	833	1	01-552-535-30	.00	28.75	28.75	Election Basics Training
08/25	08/12/2025	18889	1864	CMCA	833	2	10-552-535-30	.00	28.75	28.75	Election Basics Training
08/25	08/12/2025	18889	1864	CMCA	833	3	11-552-535-30	.00	28.75	28.75	Election Basics Training
08/25	08/12/2025	18889	1864	CMCA	833	4	12-552-535-30	.00	28.75	28.75	Election Basics Training
08/25	08/12/2025	18889	1864	CMCA	834	1	12-552-535-30	.00	32.50	32.50	nuts and bolts
08/25	08/12/2025	18889	1864	CMCA	834	2	11-552-535-30	.00	32.50	32.50	nuts and bolts
08/25	08/12/2025	18889	1864	CMCA	834	3	10-552-535-30	.00	32.50	32.50	nuts and bolts
08/25	08/12/2025	18889	1864	CMCA	834	4	01-558-535-10	.00	32.50	32.50	nuts and bolts
Total 18889:								.00		245.00	
<b>18890</b>											
08/25	08/12/2025	18890	1125	JAMES SANCHEZ	081125	1	01-552-530-00	.00	250.00	250.00	TOWN BOARD COMPENSATION
08/25	08/12/2025	18890	1125	JAMES SANCHEZ	081125	2	10-552-530-00	.00	250.00	250.00	TOWN BOARD COMPENSATION
08/25	08/12/2025	18890	1125	JAMES SANCHEZ	081125	3	11-552-530-00	.00	250.00	250.00	TOWN BOARD COMPENSATION
08/25	08/12/2025	18890	1125	JAMES SANCHEZ	081125	4	12-552-530-00	.00	250.00	250.00	TOWN BOARD COMPENSATION

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
Total 18890:								.00		1,000.00	
<b>18891</b>											
08/25	08/12/2025	18891	1454	ROSE MARIE DEHERRERA	081425	1	01-552-535-20	.00	75.16	75.16	MILEAGE/PERDIEM
08/25	08/12/2025	18891	1454	ROSE MARIE DEHERRERA	081425	2	10-552-535-20	.00	75.16	75.16	MILEAGE/PERDIEM
08/25	08/12/2025	18891	1454	ROSE MARIE DEHERRERA	081425	3	11-552-535-20	.00	75.16	75.16	MILEAGE/PERDIEM
08/25	08/12/2025	18891	1454	ROSE MARIE DEHERRERA	081425	4	12-552-535-20	.00	75.16	75.16	MILEAGE/PERDIEM
Total 18891:								.00		300.64	
<b>18892</b>											
08/25	08/12/2025	18892	1410	VALLEY COURIER	22516	1	01-552-550-10	.00	.64	.64	ADVERTISING
08/25	08/12/2025	18892	1410	VALLEY COURIER	22516	2	10-552-550-10	.00	.64	.64	ADVERTISING
08/25	08/12/2025	18892	1410	VALLEY COURIER	22516	3	11-552-550-10	.00	.64	.64	ADVERTISING
08/25	08/12/2025	18892	1410	VALLEY COURIER	22516	4	12-552-550-10	.00	.62	.62	ADVERTISING
Total 18892:								.00		2.54	
<b>18893</b>											
08/25	08/12/2025	18893	1534	C M C A	841-1	1	01-552-535-30	.00	32.50	32.50	TRAINING
08/25	08/12/2025	18893	1534	C M C A	841-1	2	10-552-535-30	.00	32.50	32.50	TRAINING
08/25	08/12/2025	18893	1534	C M C A	841-1	3	11-552-535-30	.00	32.50	32.50	TRAINING
08/25	08/12/2025	18893	1534	C M C A	841-1	4	12-552-535-30	.00	32.50	32.50	TRAINING
Total 18893:								.00		130.00	
<b>18894</b>											
08/25	08/12/2025	18894	1780	CENTER CONSOLIDATED SCH	073025	1	01-552-534-45	.00	250.00	250.00	IT/AUTOMOTIVE SERVICES
08/25	08/12/2025	18894	1780	CENTER CONSOLIDATED SCH	073025	2	01-557-534-45	.00	250.00	250.00	IT/AUTOMOTIVE SERVICES
08/25	08/12/2025	18894	1780	CENTER CONSOLIDATED SCH	073025	3	01-561-534-45	.00	250.00	250.00	IT/AUTOMOTIVE SERVICES
08/25	08/12/2025	18894	1780	CENTER CONSOLIDATED SCH	073025	4	10-552-534-45	.00	250.00	250.00	IT/AUTOMOTIVE SERVICES
08/25	08/12/2025	18894	1780	CENTER CONSOLIDATED SCH	073025	5	11-552-534-45	.00	250.00	250.00	IT/AUTOMOTIVE SERVICES
08/25	08/12/2025	18894	1780	CENTER CONSOLIDATED SCH	073025	6	12-552-534-45	.00	250.00	250.00	IT/AUTOMOTIVE SERVICES
08/25	08/12/2025	18894	1780	CENTER CONSOLIDATED SCH	073025	7	01-552-537-30	.00	738.49	738.49	Center Parks & Rec
Total 18894:								.00		2,238.49	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
<b>18897</b>											
08/25	08/14/2025	18897	3353	COLE WEBB	082125	1	10-552-535-20	.00	136.00	136.00	PER DIEM
Total 18897:								.00		136.00	
<b>18898</b>											
08/25	08/14/2025	18898	3388	PAUL LOPEZ	082125	1	10-552-535-20	.00	136.00	136.00	PER DIEM
Total 18898:								.00		136.00	
<b>18899</b>											
08/25	08/25/2025	18899	3436	5 K PEST MANAGEMENT	6301	1	01-552-555-00	.00	40.00	40.00	TOWN HALL
Total 18899:								.00		40.00	
<b>18900</b>											
08/25	08/25/2025	18900	3457	AXEL VILLALBA	12009001	1	11-220-000-00	.00	126.48	126.48	DEPOSIT REFUND
Total 18900:								.00		126.48	
<b>18901</b>											
08/25	08/25/2025	18901	2078	BERG, HILL, GREENLEAF, RUS	073125	1	12-552-537-00	.00	176.00	176.00	AUGEMENTATION PLAN
Total 18901:								.00		176.00	
<b>18902</b>											
08/25	08/25/2025	18902	3410	CINTAS CORP	4239954457	1	01-552-543-00	.00	19.72	19.72	CARPETS TOWN HALL
08/25	08/25/2025	18902	3410	CINTAS CORP	4239954457	2	01-561-595-00	.00	51.26	51.26	UNIFORMS
08/25	08/25/2025	18902	3410	CINTAS CORP	4239954457	3	10-552-595-00	.00	98.06	98.06	UNIFORMS
08/25	08/25/2025	18902	3410	CINTAS CORP	4239954457	4	12-552-595-00	.00	47.56	47.56	UNIFORMS
Total 18902:								.00		216.60	
<b>18903</b>											
08/25	08/25/2025	18903	1104	GOBINS INC	AR4909482	1	01-552-542-30	.00	45.21	45.21	Equipment lease
08/25	08/25/2025	18903	1104	GOBINS INC	AR4909482	2	10-552-542-30	.00	45.21	45.21	Equipment Lease
08/25	08/25/2025	18903	1104	GOBINS INC	AR4909482	3	11-552-542-30	.00	45.21	45.21	Equipment Lease
08/25	08/25/2025	18903	1104	GOBINS INC	AR4909482	4	12-552-542-30	.00	45.22	45.22	Equipment Lease

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
Total 18903:								.00		180.85	
<b>18904</b>											
08/25	08/25/2025	18904	3458	JENNIFER HARRIS	6075012	1	11-220-000-00	.00	134.40	134.40	DEPOSIT REFUND
Total 18904:								.00		134.40	
<b>18905</b>											
08/25	08/25/2025	18905	1164	O&V PRINTING	65910	1	01-552-542-10	.00	59.97	59.97	OFFICE SUPPLIES
08/25	08/25/2025	18905	1164	O&V PRINTING	65910	2	10-552-542-10	.00	59.97	59.97	OFFICE SUPPLIES
08/25	08/25/2025	18905	1164	O&V PRINTING	65910	3	11-552-542-10	.00	59.97	59.97	OFFICE SUPPLIES
08/25	08/25/2025	18905	1164	O&V PRINTING	65910	4	12-552-542-10	.00	59.96	59.96	OFFICE SUPPLIES
Total 18905:								.00		239.87	
<b>18906</b>											
08/25	08/25/2025	18906	1915	PITNEY BOWES GLOBAL FINAN	3321170614	1	01-552-542-20	.00	17.33	17.33	POSTAGE METER
08/25	08/25/2025	18906	1915	PITNEY BOWES GLOBAL FINAN	3321170614	2	10-552-542-20	.00	17.33	17.33	POSTAGE METER
08/25	08/25/2025	18906	1915	PITNEY BOWES GLOBAL FINAN	3321170614	3	11-552-542-20	.00	17.33	17.33	POSTAGE METER
08/25	08/25/2025	18906	1915	PITNEY BOWES GLOBAL FINAN	3321170614	4	12-552-542-20	.00	17.31	17.31	POSTAGE METER
Total 18906:								.00		69.30	
<b>18907</b>											
08/25	08/25/2025	18907	3357	RIO GRANDE COUNTY WEED A	00172	1	01-561-624-45	.00	1,494.79	1,494.79	SPRAYING
08/25	08/25/2025	18907	3357	RIO GRANDE COUNTY WEED A	00172	2	01-552-538-00	.00	500.00	500.00	SPRAYING
08/25	08/25/2025	18907	3357	RIO GRANDE COUNTY WEED A	00172	3	12-552-676-00	.00	500.00	500.00	SPRAYING
08/25	08/25/2025	18907	3357	RIO GRANDE COUNTY WEED A	00172	4	01-561-598-10	.00	500.00	500.00	SPRAYING
Total 18907:								.00		2,994.79	
<b>18908</b>											
08/25	08/25/2025	18908	3165	SHORT ELLIOTT HENDRICKSO	492356	1	06-552-000-71	.00	14,987.00	14,987.00	CENTER workforce housing
Total 18908:								.00		14,987.00	
<b>18909</b>											
08/25	08/25/2025	18909	2276	SHREDAMERICA	CO102840	1	01-552-542-10	.00	32.00	32.00	SHREDDING

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
08/25	08/25/2025	18909	2276	SHREDAMERICA	CO102840	2	10-552-542-10	.00	32.00	32.00	SHREDDING
08/25	08/25/2025	18909	2276	SHREDAMERICA	CO102840	3	11-552-542-10	.00	32.00	32.00	SHREDDING
08/25	08/25/2025	18909	2276	SHREDAMERICA	CO102840	4	12-552-542-10	.00	31.98	31.98	SHREDDING
Total 18909:								.00		127.98	
<b>18910</b>											
08/25	08/25/2025	18910	3274	WATTS UPFITTING INC.	5126	1	01-552-000-70	.00	31,562.17	31,562.17	CENTER PD/ARPA
Total 18910:								.00		31,562.17	
<b>71293</b>											
08/25	08/11/2025	71293	2899	ZOLLARS LAW OFFICE	1524	1	01-558-538-40	.00	1,450.00	1,450.00	M JUDGE SALARY
Total 71293:								.00		1,450.00	
<b>82325199</b>											
08/25	08/25/2025	82325199	2778	ADOBE ACROPRO SUBS	0823251999	1	01-552-534-30	.00	19.99	19.99	M SUBSCRIPTION
Total 82325199:								.00		19.99	
Grand Totals:								.00		60,765.13	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-201-000-00	.00	38,763.24-	38,763.24-
01-552-000-70	31,562.17	.00	31,562.17
01-552-530-00	250.00	.00	250.00
01-552-534-20	669.25	.00	669.25
01-552-534-30	19.99	.00	19.99
01-552-534-45	250.00	.00	250.00
01-552-535-20	75.16	.00	75.16
01-552-535-30	61.25	.00	61.25
01-552-537-00	393.51	.00	393.51
01-552-537-30	738.49	.00	738.49

GL Account	Debit	Credit	Proof
01-552-538-00	500.00	.00	500.00
01-552-542-10	91.97	.00	91.97
01-552-542-20	17.33	.00	17.33
01-552-542-30	45.21	.00	45.21
01-552-543-00	19.72	.00	19.72
01-552-550-10	.64	.00	.64
01-552-555-00	40.00	.00	40.00
01-557-534-45	250.00	.00	250.00
01-558-535-10	32.50	.00	32.50
01-558-538-40	1,450.00	.00	1,450.00
01-561-534-45	250.00	.00	250.00
01-561-595-00	51.26	.00	51.26
01-561-598-10	500.00	.00	500.00
01-561-624-45	1,494.79	.00	1,494.79
06-201-000-00	.00	14,987.00-	14,987.00-
06-552-000-71	14,987.00	.00	14,987.00
10-201-000-00	.00	2,256.88-	2,256.88-
10-552-530-00	250.00	.00	250.00
10-552-534-20	669.25	.00	669.25
10-552-534-45	250.00	.00	250.00
10-552-535-20	347.16	.00	347.16
10-552-535-30	93.75	.00	93.75
10-552-537-10	393.51	.00	393.51
10-552-542-10	91.97	.00	91.97
10-552-542-20	17.33	.00	17.33
10-552-542-30	45.21	.00	45.21
10-552-550-10	.64	.00	.64
10-552-595-00	98.06	.00	98.06
11-201-000-00	.00	2,147.70-	2,147.70-
11-220-000-00	260.88	.00	260.88
11-552-530-00	250.00	.00	250.00
11-552-534-20	669.25	.00	669.25
11-552-534-45	250.00	.00	250.00
11-552-535-20	75.16	.00	75.16
11-552-535-30	93.75	.00	93.75
11-552-537-01	393.51	.00	393.51
11-552-542-10	91.97	.00	91.97
11-552-542-20	17.33	.00	17.33
11-552-542-30	45.21	.00	45.21
11-552-550-10	.64	.00	.64

GL Account	Debit	Credit	Proof
12-201-000-00	.00	2,610.31-	2,610.31-
12-552-530-00	250.00	.00	250.00
12-552-534-20	669.25	.00	669.25
12-552-534-45	250.00	.00	250.00
12-552-535-20	75.16	.00	75.16
12-552-535-30	93.75	.00	93.75
12-552-537-00	176.00	.00	176.00
12-552-537-01	393.50	.00	393.50
12-552-542-10	91.94	.00	91.94
12-552-542-20	17.31	.00	17.31
12-552-542-30	45.22	.00	45.22
12-552-550-10	.62	.00	.62
12-552-595-00	47.56	.00	47.56
12-552-676-00	500.00	.00	500.00
Grand Totals:	<u>60,765.13</u>	<u>60,765.13-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

GL Account	Debit	Credit	Proof
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Report Criteria:  
Report type: GL detail  
Check.Type = {<->} "Adjustment"

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Report Criteria:  
 Report type: Summary  
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Payee	Amount
08/25	08/12/2025	18887	AT&T MOBILITY	1,574.03
08/25	08/12/2025	18888	CASELLE	2,677.00
08/25	08/12/2025	18889	CMCA	245.00
08/25	08/12/2025	18890	JAMES SANCHEZ	1,000.00
08/25	08/12/2025	18891	ROSE MARIE DEHERRERA	300.64
08/25	08/12/2025	18892	VALLEY COURIER	2.54
08/25	08/12/2025	18893	C M C A	130.00
08/25	08/12/2025	18894	CENTER CONSOLIDATED SCHOOL	2,238.49
08/25	08/14/2025	18897	COLE WEBB	136.00
08/25	08/14/2025	18898	PAUL LOPEZ	136.00
08/25	08/25/2025	18899	5 K PEST MANAGEMENT	40.00
08/25	08/25/2025	18900	AXEL VILLALBA	126.48
08/25	08/25/2025	18901	BERG, HILL, GREENLEAF, RUSEITTI LLP	176.00
08/25	08/25/2025	18902	CINTAS CORP	216.60
08/25	08/25/2025	18903	GOBINS INC	180.85
08/25	08/25/2025	18904	JENNIFER HARRIS	134.40
08/25	08/25/2025	18905	O&V PRINTING	239.87
08/25	08/25/2025	18906	PITNEY BOWES GLOBAL FINANCIAL SERVICES L	69.30
08/25	08/25/2025	18907	RIO GRANDE COUNTY WEED AND PEST DISTRICT	2,994.79
08/25	08/25/2025	18908	SHORT ELLIOTT HENDRICKSON, INC.	14,987.00
08/25	08/25/2025	18909	SHREDAMERICA	127.98
08/25	08/25/2025	18910	WATTS UPFITTING INC.	31,562.17
08/25	08/11/2025	71293	ZOLLARS LAW OFFICE	1,450.00
08/25	08/25/2025	82325199	ADOBE ACROPRO SUBS	19.99
Grand Totals:				60,765.13

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-201-000-00	.00	38,763.24-	38,763.24-
01-552-000-70	31,562.17	.00	31,562.17
01-552-530-00	250.00	.00	250.00
01-552-534-20	669.25	.00	669.25
01-552-534-30	19.99	.00	19.99
01-552-534-45	250.00	.00	250.00
01-552-535-20	75.16	.00	75.16
01-552-535-30	61.25	.00	61.25
01-552-537-00	393.51	.00	393.51
01-552-537-30	738.49	.00	738.49
01-552-538-00	500.00	.00	500.00
01-552-542-10	91.97	.00	91.97
01-552-542-20	17.33	.00	17.33
01-552-542-30	45.21	.00	45.21
01-552-543-00	19.72	.00	19.72
01-552-550-10	.64	.00	.64
01-552-555-00	40.00	.00	40.00
01-557-534-45	250.00	.00	250.00
01-558-535-10	32.50	.00	32.50
01-558-538-40	1,450.00	.00	1,450.00
01-561-534-45	250.00	.00	250.00

GL Account	Debit	Credit	Proof
01-561-595-00	51.26	.00	51.26
01-561-598-10	500.00	.00	500.00
01-561-624-45	1,494.79	.00	1,494.79
06-201-000-00	.00	14,987.00-	14,987.00-
06-552-000-71	14,987.00	.00	14,987.00
10-201-000-00	.00	2,256.88-	2,256.88-
10-552-530-00	250.00	.00	250.00
10-552-534-20	669.25	.00	669.25
10-552-534-45	250.00	.00	250.00
10-552-535-20	347.16	.00	347.16
10-552-535-30	93.75	.00	93.75
10-552-537-10	393.51	.00	393.51
10-552-542-10	91.97	.00	91.97
10-552-542-20	17.33	.00	17.33
10-552-542-30	45.21	.00	45.21
10-552-550-10	.64	.00	.64
10-552-595-00	98.06	.00	98.06
11-201-000-00	.00	2,147.70-	2,147.70-
11-220-000-00	260.88	.00	260.88
11-552-530-00	250.00	.00	250.00
11-552-534-20	669.25	.00	669.25
11-552-534-45	250.00	.00	250.00
11-552-535-20	75.16	.00	75.16
11-552-535-30	93.75	.00	93.75
11-552-537-01	393.51	.00	393.51
11-552-542-10	91.97	.00	91.97
11-552-542-20	17.33	.00	17.33
11-552-542-30	45.21	.00	45.21
11-552-550-10	.64	.00	.64
12-201-000-00	.00	2,610.31-	2,610.31-
12-552-530-00	250.00	.00	250.00
12-552-534-20	669.25	.00	669.25
12-552-534-45	250.00	.00	250.00
12-552-535-20	75.16	.00	75.16
12-552-535-30	93.75	.00	93.75
12-552-537-00	176.00	.00	176.00
12-552-537-01	393.50	.00	393.50
12-552-542-10	91.94	.00	91.94
12-552-542-20	17.31	.00	17.31
12-552-542-30	45.22	.00	45.22
12-552-550-10	.62	.00	.62
12-552-595-00	47.56	.00	47.56
12-552-676-00	500.00	.00	500.00
Grand Totals:	60,765.13	60,765.13-	.00

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

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Report Criteria:

Report type: Summary

Check.Type = {<->} "Adjustment"

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